



## **COMMUNITY CONFERENCE GRANTS GUIDELINES APPLY ONLINE**

As part of the Foundation's National Grants Program, support is offered for conferences, workshops or symposia which are relevant to the health of Canada's children. The purpose of the conference grants program is to support events which are organized by and/or for families with children with health challenges, including but not limited to children with acute illness, chronic illness, and disabilities. Eligible events will have a focus on information sharing between health professionals, community organizations, and families. Academic conferences are not eligible for funding.

**There are three deadlines for applications each fiscal year:**

May 31; September 30; and January 31

**Apply online at:**

<http://www.sickkidsfoundation.com/aboutus/grantsandawards/communityconferencegrants>

Awards are limited to an annual maximum request of \$5,000. The Foundation will fund a maximum of three consecutive annual events organized by any single organization. Applications for subsequent funding may only be considered by the Foundation after a further 24 month period.

### **Eligible events must**

- address issues that are relevant to child health in Canada
- support the parent-child-professional partnership by having a focus on information sharing between families, health professionals, and community organizations
- include knowledgeable and credible presenters
- take place in Canada
- be sponsored by a registered Canadian charitable organization

### **Preference will be given to events which**

- are community-based
- are organized by smaller, community-based organizations
- are multidisciplinary
- address issues which are of high frequency and/or high morbidity/mortality and/or high economic or social cost
- have the potential to make an impact on practice or policy.

### **Funding may be awarded for the following items**

- expenses associated with keynote speakers, i.e. honoraria, economy travel, budget hotel accommodation and meals
- audiovisual equipment rental required for presentations
- write up of conference for wider distribution after the event (in newsletter, on website etc.)
- registration fees for parents, children and community groups
- on-site babysitting
- conference facilities

### **Exclusion Criteria**

**The following items are not eligible for Foundation funding through this program:**

- salaries
- computer rentals
- registration fees for speakers or conference planners
- planning meetings
- individuals seeking reimbursement for attending or presenting at events. The Foundation will only fund organizations.

### **The Grant Review Process**

Each conference grant application is assessed in terms of its relevance to the health of Canadian children up to 18 years of age, as well as for its fit with the conference grants program goals. The overall budget and plans for dissemination of any materials resulting from the conference will be reviewed. The review process is a competitive one and funding is limited. The Foundation will only fund projects which most closely meet its conference grant guidelines. SickKids Foundation reserves the right to make the final funding decision.

Applicants will be notified of the results of the review process within two months of the grant deadline.

It is the responsibility of the applicant to ensure that all information contained in the application is complete and accurate. Please contact the Foundation with questions.

### **See Steps for Online Application Process Below**

**Questions should be directed to:**

[national.grants@sickkidsfoundation.com](mailto:national.grants@sickkidsfoundation.com) or by phone at 416-813-8104

## Online Application Process:

### Step 1

Go to: <http://www.sickkidsfoundation.com/aboutus/grantsandawards/communityconferencegrants>

Click on the bottom button for Community Conference Grant Registration:

### Welcome to SickKids Foundation

When SickKids Foundation was established in 1972, the founding trustees recognized the Foundation could build upon the leadership of SickKids to help children across Canada. Since inception, more than \$80 million has been granted coast to coast for children's health through our National Grants Program.

By providing funding across Canada, we hope to strengthen Canada's capacity and knowledge to respond to children's health needs nationally.

The National Grants Program has two main components:

#### [New Investigator Research Grants](#)

A focus of this program is ensuring there continues to be well-trained researchers across the country working to address the most pressing childhood diseases and conditions.

#### [Community Conference Grants](#)

This program brings together families with researchers and clinicians for medical presentations and family-oriented discussions. It helps ensure knowledge exchange with families so that they are able to access the most up-to-date information about their children's health.

[Click here to start your New Investigators Research Grant Registration](#)

[Click here to start your Community Conference Grant Registration](#)

### Login

Email:

Password:

Login

[Forgot Password?](#)

To learn more about us [click here](#)

### Step 2

Complete Eligibility Form to ensure you can proceed to application stage:

### Community Conference Grant Registration - Eligibility Information

\* Does the conference address issues that are relevant to child health in Canada?

\* Does the conference support the parent-child-professional partnership by having a focus on information sharing between families, health professionals, and community organizations?

\* Does the conference include knowledgeable and credible presenters?

\* Does the conference take place in Canada?

\* Is the conference sponsored by a registered Canadian charitable organization?

Submit


### Step 3

Complete Organization Information by clicking the Search CRA Database:

## Organization Information

**Instructions:**

- Click on Search CRA Database
- Enter your organization **name** (keyword search is sufficient, example: "Toronto" instead of "Toronto downtown jazz society") or Enter your organization **CRA** number (do not include spaces or dashes, example: 123456789RR1234).
- Click "Search"
- Click on the name of your organization in the search results.

Search CRA Database 

### Step 4

Once you have found your charitable organization on the CRA Database and completed the Organization Information successfully you will receive this page:

## Registration Complete

Thank you for registering.

Your username and password will be emailed to you. [Click here](#) to login.