Social Media Guide



Facebook

- Create an event listing on Facebook and invite your friends, family and fans to attend.
- By leaving the event open, it encourages your attendees to invite their friends and family too.
- For larger or yearly events, consider creating a <u>dedicated Facebook group</u>, where your members can receive updates throughout the year.
 - ▶ Upload photos and videos for your members to share, receive comments and questions from your community and create a central location of information on your event. For best results, keep your Facebook group set to open.
- Be sure to tag <u>@SickKids</u> in your posts where possible (our name should pop up as you write, which you should then highlight to have us tagged) as we can comment and like the post.
- Share your event on the <u>SickKids Foundation</u> Facebook page. Your event will appear in the "Visitor Posts" section of our page for people to see (and we can also like and engage with the post).



Twitter

- Start by following the <u>Twitter 101 Guide</u> to help you get started using Twitter.
- Create either a personal or event-specific account.
- Begin by following influential individuals you believe would be interested in your event.
 - ▶ Hint: these might be people who would be interested in your event and already have a strong follower base.
- Be sure to tag our handle <u>@SickKids</u> and use the hashtag <u>#SickKidsEvent</u> to help define yourself as a member of the SickKids community.
 - ▶ We will keep an eye out for you and retweet when we can to help spread your event message even further.
- For Twitter best practices and a full guide to Twitter lingo, please visit the <u>Twitter for Business Guide</u>.



YouTube

- As the largest video-sharing site in the world, YouTube allows you to view, share and interact
 with originally-produced content. Be sure to visit the <u>SickKids Foundation YouTube channel</u>.
- Get a free YouTube account when you join gmail <u>here.</u>
- Be sure to tag your videos with relevant keywords such as "SickKids, SickKids Foundation, SickKids Hospital Event".



Instagram

- Visit the <u>Instragram Help Center</u> to learn how to sign up for your free account.
- You can share all your post-event photos on this photo sharing and organizing website
- If pictures or video are to be taken at the event, please be sure to post a sign at your event that indicates your photos may appear on the web.

