



**GIFT OF MUTUAL FUNDS
TO SICKKIDS FOUNDATION
(FOR CANADIAN LISTED MUTUAL FUNDS ONLY)**

Please note that SickKids Foundation is unable to issue an income tax receipt until we are aware of your donation. In order to ensure prompt and accurate receipting of your donation, **prior to transferring mutual funds to our account, please fax or email this form to:**

SickKids Foundation

attn: Finance P 416-813-8181 or 416-813-4973
 525 University Avenue, 14th Floor F 416-813-4912
 Toronto, Ontario M5G 2L3 E finance.information@sickkidsfoundation.com

Donor Information

First Name _____ Last Name _____

Mailing Address _____

City _____ Province _____ Postal Code _____

Phone _____ Email _____

Description of Mutual Funds

This letter will confirm my intention to donate the following mutual funds to SickKids Foundation:

Mutual Fund Description _____ Quantity _____ CUSIP/ISIN _____

Mutual Fund Description _____ Quantity _____ CUSIP/ISIN _____

Broker/Delivering Custodian Information

Name of Firm _____ FINS# _____ Fax _____

Name of Broker _____ Broker email _____ Phone _____

Account Name _____ Client Account Number _____

Gift Designation

Donor Authorization

- Highest Priority Needs of SickKids Foundation (default); or
- Specific Designation:

Signature _____

Date (Day/Month/Year) _____

To transfer mutual funds, please advise your broker of the following details:

Transfer to:

RBC/Dexia Investor Services for SickKids Foundation
 c/o RBC Dominion Securities; Account No. 441-59172-12



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To donate your gift of mutual funds to SickKids Foundation, please follow the following five steps:

1. In order to facilitate the transfer, download and complete all sections of the transfer form (Canadian Mutual Funds) and return a copy of the completed form to the Finance Department at SickKids Foundation. Forms can be faxed to 416.813.4912 emailed to finance.information@sickkidsfoundation.com, or sent by mail to:

Attn: Finance

SickKids Foundation

525 University Avenue, 14th Floor
Toronto, ON M5G 2L3

PHONE 416-813-8181 or 416-813-4973

FAX 416-813-4912

Note: Forms sent by mail will delay the start of the transfer process, and may affect the ultimate receipt value. Please notify the Finance Department at the Foundation by telephone at 416-813-8181 or 416-813-4973 if you send by mail.

2. The donor must provide the investment manager with written permission giving the manager authority to transfer the mutual funds on the donor's behalf.
3. The investment manager must then write a letter to the mutual fund company outlining how the mutual fund should be reregistered. This letter should include at least the following information:

“We give you the authorization to transfer in-kind (XXXXXX) number of shares of your fund from donor's account (XXXXXX) to the RBC INVESTOR SERVICES TRUST FOR SICKKIDS FOUNDATION account, c/o RBC Dominion Securities account #441-59172-12, Dealer Rep #9190-GA2 Barbara Reid.”

Barbara Reid can be contacted at Dominion Securities at 1-800-668-6285.

Please confirm with the mutual fund company whether any additional information is required.

Note:

It may take the mutual fund company several days to process the transfer.

4. Please inform the Finance Department at the Foundation once the transfer has been completed. Unexpected and/or unidentifiable transfers may make it difficult for us to issue the appropriate tax receipt.
5. Please be advised that the value of the donation receipt will be based on the closing price of the security, on the day the securities are received by the Foundation's custodian, in accordance with our Board Policy and Revenue Canada Regulations.