



HUMANITARIAN AWARDS PROGRAM FAMILY CENTRED CARE ADVISORY COUNCIL NOMINATION FORM 2010

Purpose:

The Family Centred Care Advisory Council Award (formerly the Family Advisory Committee Award) was developed in 1994, the International Year of the Family. Recognizing the important role that the family plays in a child's life and well-being, the Family Centred Care Advisory Council (FCCAC) and SickKids Foundation developed this award to honour individuals at The Hospital for Sick Children (SickKids) who demonstrate an exceptional commitment to the family centred care philosophy while providing direct care to patients.

Eligibility:

A staff member, employee, or team working at SickKids providing direct care to patients in the year ending December 31, 2009. If a team is nominated, the nominator must know every individual on that team, and the individuals involved must function as a team on a regular basis.

The Award:

One award may be presented each year. The recipient or team of recipients will receive an award certificate and will be honoured at the Humanitarian Awards Program Ceremony in June 2010.

Criteria:

Family centred care is a philosophy of care that recognizes and supports the collaborative and productive partnership between families and hospital staff, thereby improving the overall quality of care provided to patients. Individuals or teams eligible for this award openly partner with families in a mutually respectful manner in the decision-making process, the implementation and the assessment of the care plan for a patient. Because the impact of a child's illness affects all aspects of the family's life, the individual needs of the family are always considered and respected.

Nomination Process:

1. To make the nomination as strong as possible, **prepare the nomination with other patient families and/or SickKids staff**. A nomination from several patient families or individuals will be evaluated more favourably by the Selection Committee.
2. **Complete the nomination form**. Each nomination package must have two nominators. The two required nominators may be: two parents/members from the same patient family, one member from two different families, or a combination of a parent and a SickKids staff person. The nominators must fill in the questionnaire provided below.
3. **Attach nomination letters**. Along with the completed questionnaire from the nominators please attach **up to four (4)** additional letters of support. These letters of support can come from patient families or members of SickKids staff. The letters (maximum 3 pages) should support the nomination and outline how the person or team being nominated demonstrates the expected qualities of family centred care in the provision of care, *in an exceptional manner*, with everyone with whom they have contact. In the case of a team nomination, the nominator must demonstrate that the team functioned as a team in a humanitarian and compassionate manner. Please use as many examples as possible. Candidates about whom the Selection Committee has little information will be disadvantaged. The support letters can come in the form of email.
4. **Have the nomination endorsed** by the Head of the Nominee's department or division. The endorsement can be done in the form of email.

The closing date for the 2010 nomination is: **January 31, 2010**.

Please submit electronic applications to: national.grants@sickkidsfoundation.com

Or by paper to: Gloria Chan
National Grants
SickKids Foundation
525 University Avenue, 14th floor
Toronto, ON M5G 2L3

If you have any questions or require assistance in preparing the nomination feel free to contact Gloria Chan at 416-813-8104 or via email at national.grants@sickkidsfoundation.com.

SickKids Foundation

THE FAMILY ADVISORY COMMITTEE AWARD

This form should be replicated/copied on computer by the nominator. The numbering and heading system shown herein should be followed:

Name of Person/Team Being Nominated:

Program/Department/Division:

Mailing Address:

Postal Code:

Telephone No:

Email:

Nominated by:

1. Name:

SickKids Staff Member

Patient Family Member

Program/Department/Division:

Mailing Address:

Postal Code:

Telephone No:

Email:

2. Name:

SickKids Staff Member

Patient Family Member

Program/Department/Division:

Mailing Address:

Postal Code:

Telephone No:

Email:

Name of Program Director or Department/Division Head that supports this nomination:

Name:

Position at SickKids:

Please answer the following questions using as many examples as possible. Candidates about whom the Selection Committee has little information will be disadvantaged. Staff members or teams will have demonstrated some or all of the values listed in the questions below. The nomination should provide clear examples of how the individual or team has consistently demonstrated these qualities in an exceptional manner.

1. How long and in what capacity have you known the Nominee or Team of Nominees?
2. How has the Nominee/Team provided exceptional care, respect and attention to patients while demonstrating an outstanding recognition and commitment to the needs of the family? (These values include understanding, respecting and supporting the pivotal role families play in the lives of their children.)
3. Show an example of how the Nominee/Team respectfully partners with the family, reflecting his/her/their understanding of the social, emotional, and developmental impact of illness and hospitalization on the child and family.
4. Demonstrate how the Nominee/Team collaborates and communicates meaningfully and openly with patients and families seeing them as equally important members of the care team while supporting autonomy with patients and families. (These values include respect for, recognition of and support of the uniqueness of each individual child and family while creating a caring, supportive, transparent and welcoming environment for patients and families.)
5. What differentiates this individual/Team apart from other staff in terms of acting above and beyond what is expected of them?
6. How does this individual/Team work with other members of the team/teams? (Examples would include how they collaborate and communicate meaningfully with all members of the interdisciplinary team; exhibit professional behavior tempered by humility.)
7. Has the Nominee used his or her professional experience in the Hospital to help the community and/or to advance family centred care practice? i.e. – is there anything that would be relevant to humanitarianism – for example, volunteer work?