



## Settlement Instructions For Transfer Of Eligible Publicly Listed Securities (Canadian and American - Non physical shares)

To donate your gift of stock to the SickKids Foundation, please follow the following **four steps**.

1. Download and complete all sections of the transfer form including the CUSIP # (which is provided by your broker/investment advisor) of the assets being transferred. In order to facilitate the transfer and ensure you receive your official receipt for income tax purposes, return a copy of the completed form to David Corbett at SickKids Foundation. Forms can be faxed to **416.813.4912** or sent by mail to:

**David Corbett**

Senior Accountant  
SickKids Foundation  
525 University Avenue, 14<sup>th</sup> Floor  
Toronto, ON M5G 2L3

Tel. 416.813.4973  
Fax. 416.813.4912  
E. david.corbett@sickkidsfoundation.com

Note: Forms sent by mail will delay the start of the transfer process, and may affect the ultimate receipt value. Please notify the David Corbett at the Foundation by telephone at 416-813-4973 if you send by mail.

2. In order to initiate your electronic transfer, please forward a copy of the completed transfer form to your broker/investment advisor.

For **Canadian securities**, your broker can arrange for the electronic transfer of shares to our RBC/Dexia Investor Services Account No. 44-0000/8.10. Please contact Selliah Sathananthan at tel. (416) 955-3120, fax (416) 974-0634 or his backup Josie Binetti at tel. (416) 955-6036, fax (416) 974-0634.

Canadian Depository for Securities (CDS) RBC/Dexia Investor Services Account #T722  
Canadian Depository for Securities, Debt Clearing System (CUID) #RTRC

For **US securities**, your broker/investment advisor can arrange for the electronic transfer of shares to our RBC/Dexia Investor Services Account No. 44-0000/8.12. Please contact Sageeda Hassan, Supervisor, International Settlements at tel. (416) 955-8188 or her backup Richard Moore, Supervisor, International Settlements at tel. (416) 955-3218.

Settlement is through our agent, Bank of New York, New York:

DTC#:	901
Agent ID#:	80901
Institutional ID#:	53383 (non-taxable account)
B/S account #:	298324 (non-taxable account)

3. Please inform David Corbett at the Foundation once the transfer has been completed. Unexpected and/or unidentifiable transfers may make it difficult for the Foundation to issue the appropriate tax receipt.
4. Please be advised that the value of the donation receipt will be based on the closing price of the security, on the day the securities are received by the Foundation's custodian, in accordance with our Board Policy and Revenue Canada Regulations.